

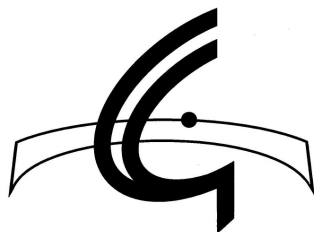
CENTER GROVE TROJAN MARCHING BAND



2011 STUDENT AND PARENT HANDBOOK

www.trojanband.com

Revised April 5, 2011



CENTER GROVE TROJAN BAND BOOSTERS

Welcome to another great year at Center Grove High School! Undoubtedly it will be a year of excitement, hard work, fun, and new opportunities for challenge and personal growth. We will learn a little more about ourselves and learn that we are capable of doing so much more than we ever thought possible. We will come together as parents, students, and staff to work towards a common goal of education and excellence. Our mission at Center Grove is to teach life lessons through the experience of music. We are excited you have chosen to participate in this exhilarating activity and look forward to working with you to provide life-changing experiences for the students of the Center Grove HS band program.

This handbook has been created to provide you with a resource for the entire school year. We have tried to cover as much information as possible, but please do not hesitate to contact us with any questions. Veteran parents are also a great resource and have a wealth of knowledge regarding the program. We hope you will choose to be active in your son or daughter's experience by volunteering as a member of the band boosters, attending practices and performances, or becoming involved in any way you can.

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Department Secretary

Marching Band Awards and Honors

ISSMA State Champion 1989, 1991, 1999
ISSMA State Champion Runner-up 1987, 1988, 1990, 1992,
ISSMA State Finalist 1981-2003, 2005-2010
BOA Grand National Champion 1995
BOA National Champion Class AAA 2009
BOA Grand National Champion Runner-up 1996, 1997, 1999
BOA Grand National Finalist 1993, 1995-2003, 2005, 2007, 2009, 2010

www.trojanband.com

MARCHING BAND PRACTICE SCHEDULE

Summer Practice:

All practices during the summer are important. Every day the students will learn new music and new drill. If there are any conflicts during the summer, please notify a director as soon as possible. There will be a couple practices in May for new members to get them introduced to the staff and students. More information will come soon about May rehearsals.

Tuesday	May 31	9am-1pm	
Wednesday	June 1	9am-1pm	
Thursday	June 2	9am-4pm	
Friday	June 3	9am-1pm	
Monday	June 6	9am-4pm	
Tuesday	June 7	9am-4pm	
Wednesday	June 8	9am-4pm	
Thursday	June 9	1pm-9pm	(parent preview night @ 7:00 PM)

See attached Guard schedule for June and July (Tuesday & Thursday rehearsals)

Monday	July 25	9am-1pm	
Tuesday	July 26	9am-5pm	(evening ambassador training)
Wednesday	July 27	1pm-5pm	(8-12:30 9 th orientation – 5:30-8 9 th registration)
Thursday	July 28	9am-9pm	(overnighter at school)
Friday	July 29	9am-1pm	

Monday	Aug 1	9am-5pm	
Tuesday	Aug 2	9am-5pm	
Wednesday	Aug 3	9am-5pm	
Thursday	Aug 4	9am-9pm	(overnighter at school)
Friday	Aug 5	9am-1pm	

Monday	Aug 8	9am-5pm	
Tuesday	Aug 9	1pm-9pm	(morning 10 th -12 th grade registration)
Wednesday	Aug 10	9am-5pm	(after rehearsal 10 th -12 th grade registration)
Thursday	Aug 11	9am-5pm	

Monday	Aug 15	first day of school (no practice)	
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Fall season:

Normal weekly practice schedule during the school year is as follows:

Monday	Tuesday	Wednesday	Thursday	Friday
3:15-5:30	3:15-5:30	no rehearsal	5:30-9:00	3:15-5:30

Students should be ready to go in the designated area before the beginning of rehearsal. Please do not plan arriving at school right at the beginning of practice. Allow plenty of time to get your instrument or equipment and get to the appropriate practice area before practice starts. We believe this is an important life lesson for the students – “Early is on time, on time is late.”

Saturdays

The contest day practice schedule will be announced early in the week depending on performance times at the invitationals. On contest days that we only have one performance, the band will normally practice in the morning, eat lunch, and then travel to the contest.

On Friday night home football games, the band will practice after school. Dinner will be provided by the band boosters before the game. Games are generally over between 9:30-10:00PM

*****Please check the actual fall season calendar. Some weeks have a slightly altered schedule*****

WEEKEND PRATICES, CONTESTS, and FOOTBALL GAME PERFORMANCES

Saturday, August 20	Practice 9am-4pm
Friday, August 26	Football Game vs. Whiteland
Saturday, August 27	Practice 9am-4pm
Friday, September 9	Football Game vs. TH North
Saturday, September 10	Rehearsal &/or Contest - TBD
Saturday, September 17	Rehearsal &/or Contest – TBD
Saturday, September 24	Rehearsal &/or Contest - TBD
Friday, September 30	Football Game vs. Ben Davis (homecoming)
Saturday, October 1	ISSMA District Contest – TBD
Friday, October 7	Football Game vs. North Central (senior night)
Saturday, October 8	Center Grove Cavalcade of Champions Contest at Center Grove HS
Saturday, October 15	ISSMA Regional Contest at Center Grove HS
Saturday, October 22	ISSMA Semi-State Contest at Ben Davis HS
Saturday, October 29	ISSMA State Contest at Lucas Oil Stadium
Saturday, November 5	Bands of America Regional - Lucas Oil Stadium
Thursday, November 10	Bands of America Grand National Preliminary - Lucas Oil Stadium
Saturday, November 12	Bands of America Grand National Semi-Finals and Finals- LOS

Invitational Contests: Marching shows hosted by schools as fundraisers for their band programs. Bands from all over the state attend these competitions. Scoring and judging are similar to ISSMA. There is an admission charge and programs and concessions are usually available.

ISSMA Contests: ISSMA is the Indiana State School Music Association. The contest sequence is District, Regional, Semi-State and culminates with the State Championship Marching Band Finals held at Lucas Oil Stadium. Bands are judged by six judges – 2 music, 2 visual, 1 music effect, and 1 visual effect.

BOA Regionals and Grand Nationals: Bands of America (BOA) is a non-profit educational organization headquartered here in Indianapolis. BOA creates and presents high quality educational programs and events for high school bands and orchestras from around the country. Bands from all across the United States come to Indianapolis to compete in the Grand National Championships, which is an incredible showcase of marching bands! Judging is similar to ISSMA, but varies slightly with additional judges and point values.

ELIGIBILITY

Marching band is an extra-curricular activity. Academic eligibility requirements are similar to any athletic team. We will monitor student grades through Skyward. Any student who does not meet the requirements in ALL classes will be placed on academic probation by the band. If this occurs, the student will meet with the directors to discuss a plan to raise grades.

WEEKLY CONTEST SCHEDULE: ITINERARY

By Wednesday of each week, or as soon as possible, a schedule detailing the **itinerary** for the weekend will be available in the Music Office and at www.trojanband.com. The itinerary will provide the schedule for the Friday rehearsal and football game (if applicable), Saturday rehearsal time, contest information, meal plans and directions to the contest. Check www.trojanband.com for the latest updates.

Plan to attend as many events as possible. This is a good way to meet other parents, get to know other students, and support the band for all their hard work. Try to sit with other Center Grove parents and fans at the contests; we like to sit together in large blocks to cheer our students on and off the field. Look for CG fans with matching show shirts!

CONTEST CARAVAN

When driving to a contest, you may either follow the caravan or use the directions given on the itinerary or www.trojanband.com for the contest.

For the safety of all, there is a specific order to the caravan we use to travel to and from contests. Please do not break this order or pull in between the semis or buses.

- A. Staff Vehicle
- B. Equipment Semis
- C. Student Buses
- D. Trailer with Equipment as needed
- E. Parents and Fans

BUS CARRY-ONS FOR CONTESTS

Students may bring the following items on the bus to contests:

Small cooler with blue ice (not loose ice)

Bottled water, canned drinks

Snack food, fruit, etc.

Food (if necessary, depending on Chuckwagon meals provided)

Necessary band items for performance and personal items

Jacket or sweatshirt and pants for cool late nights

Pillow and/or blanket

Carry-ons must fit under the seat

Sound equipment must be used with headphones

NO GLASS CONTAINERS OR HARD CANDY ALLOWED

STUDENTS MUST FOLLOW ALL BUS RULES

Upon arrival at your final destination, your chaperone will announce the students assigned to the bus clean-up crew. Students are required to stay until all equipment is unloaded and put away neatly before being dismissed.

PARENT RELEASE FORMS

Occasionally parents may need to take their child directly home following a contest. Parents need to complete a release form, available in the band office or print a copy from www.trojanband.com, prior to the contest. When picking up your student at the contest site, student and parent must check out with their bus chaperone before the student can be released. Parents may be asked for identification if the chaperone is not familiar with the parent. No student will be allowed to leave a contest site with anyone other than his or her parent or another adult without the signed release form. These requirements are in place to protect you and your student. The student is also responsible for having someone else unload and put away their instrument and any other equipment they are responsible for when returning to the school.

UNIFORMS

Marching Band uniforms and shoes will be fitted and assigned during June. The uniform includes black bibs, a black and white jacket, black and white gauntlets, black marching shoes, white gloves and a shako with a white plume. **Members will be required to wear a short sleeve black t-shirt (many students prefer the moisture wicking shirt – Underarmor, Champion, etc.) and provide their own black crew or over the calf socks and black spandex shorts to be worn under the uniform at all performances.** The uniform fee (included in the marching band fee) covers the uniform, member shirt and one set of performance gloves. The student must provide black over the calf socks and black spandex shorts. New marching shoes will cost approximately \$35. This is a one-time fee usually charged during the student's freshman year.

UNIFORM CARE PROCEDURES

Uniforms are kept in an assigned "box" in the uniform room at school. Uniforms are not to be taken home by the student. All parts of the uniform are numbered and have an assigned spot. Each member has an assigned cubby in the box where shakos and shoes are kept. It is the student's responsibility to keep this cubby clean and uncluttered. Each student is responsible to hang their uniform properly on the hanger and return it to the assigned spot in the uniform box. Students will not be allowed to leave until all parts of their uniform are put away correctly. Box moms will wash uniforms after each performance.

STUDENT RESPONSIBILITY WITH UNIFORM

It is the responsibility of each student to keep his or her uniform and accessories as clean as possible at all performances. Students are not permitted to eat or drink (except water) while in uniform. When wearing the uniform, please look before you sit (even on the bus) to be sure you do not sit in something that will stain the uniform. Box moms regularly check uniforms, but if there is a problem with your uniform, please bring it to the attention of your box mom.

COLOR GUARD

Members will be expected to purchase the required shoes, tights or socks, gloves and specified makeup. The exact items will be determined in August and will be billed accordingly. Please do not purchase anything until specific instructions are given.

REHEARSAL CLOTHING

Students should wear comfortable clothing to all rehearsals. Shirts, athletic shoes and socks are required for all rehearsals and band camp. Full T-shirts (not cut out on the side), shorts, sweats, loose fitting pants, socks (preferably white) and good athletic shoes are the most acceptable attire. Please listen to weather reports in the morning or evening and plan your attire accordingly. Sunscreen, sun-visors, hats and sunglasses may be needed as well when rehearsing outdoors. When after school rehearsals begin, you must bring proper attire to change into if your school clothes for the day do not fulfill the requirements for rehearsal.

FINANCES

Each member of the marching band must pay or fund raise an amount of \$575. This fee covers the cost of additional instructional staff, construction staff, all travel expenses, props, materials, equipment, food, and most other expenses. If you simultaneously have a second student in the program you are entitled to a 10% discount off the second enrolled student fees. In other words, the first student pays \$575 and the second student pays \$517.50. All fees must be paid within the published payment schedule. No student will be allowed to go into another extracurricular band program unless the previous fees are paid in full.

Marching Band Student Fees - Payment Schedule		
Payment Plan	Due Date	Amount Due
Payment #1	Wednesday, June 8 th	\$250.00 (<i>Non-refundable*</i>)
Payment #2	Friday, July 15 th	\$175.00
Payment #3	Friday, August 19 th	\$150.00

*The \$250.00 non-refundable payment is to help "lock-in" your student(s) spot in marching band. Please understand that we must turn our final numbers into our drill writer and visual staff as early as June 10th. Needless-to-say, it is very important that we have complete member numbers by this date to submit in order to avoid any "holes" in our show.

We are fortunate to have an active and productive band booster organization that raises thousands of dollars each year to help offset the cost of marching band and other band activities. Students can use fundraisers to earn escrow, which can then be used to pay the marching band fee. Major fundraisers include the car wash, concessions, buttons, grocery gift cards, and various other opportunities as they arise. Please support the fundraisers by participating and volunteering your time. Band fees cover only a portion of the expenses for each student. Monies made through fundraisers help support the overall program and keep fee costs down for all those participating in the band program.

PAYING WITH PAYPAL

Center Grove Trojan Band Boosters, Inc. offers PayPal as another way to pay your student's band fees. CGTBB is a PayPal verified organization.

To pay with PayPal:

1. Go to **www.trojanband.com**
2. Click the PayPal button on the main menu to take you to our PayPal page.
3. From the drop down menu select the amount of your payment.
PayPal charges 3.0% + \$.32 transaction fees. Please understand we need to pass this fee on for the usage of this service. For example, if you enter \$250, a total of \$257.82 will be charged to your credit card.
4. Click the "Pay Now" button to take you to our PayPal page.
5. If you have a PayPal account, login and continue the transaction with your saved information. You do not have to set up an account to send a payment.
6. If you do not want a PayPal account, click "Continue" under "Don't have a PayPal account?" to enter your payment information.
7. **On the "Review your payment" page, be sure and note the students name under the "Add special instructions to the seller" box. This way we will know who to apply the band fees to.** An e-mail will be sent by PayPal notifying us that you have sent payment
8. An email confirmation will be sent to the treasurer, as well as yourself. Your credit card statement and that email will be your receipt. The charge will appear on your credit card statement as payment to PAYPAL *CGTBB*.

Paying with a Check - As in the past, Trojan Band members can pay with a check. This method is the lowest cost to the family, as there are no extra charges that we have with PayPal. The check may be deposited in the white payment box located behind the door inside the Music Office.

STUDENT ESCROW ACCOUNT: YOU CAN RAISE MONEY TO PAY BAND EXPENSES

Each marching band student has an escrow account with the CG Trojan Band Boosters. Credits in this account can be used to offset marching band, color guard, winter guard or winter percussion fees, band T-shirts, reeds, valve oil, drum sticks, mallets, letter jackets and any other band-related expense. The student escrow account is funded by student participation in band fundraisers. During the year there are many opportunities to earn money for the escrow account. Each fundraiser gives a portion of the profits to the student's escrow, depending on the fundraiser and level of involvement by the student. The store gift card program with Meijer, Marsh, Kroger and Kohl's is an easy way to earn money for your escrow. (See additional information below.)

Monies from the student escrow account containing a positive balance can be used by completing an Escrow Account Form in the band office. The Booster Treasurer keeps track of escrow accounts with all account activity. Escrow accounts will be frozen on April 30 of each year to allow for fiscal year balancing.

STORE GIFT CARD PROGRAM: Meijer, Marsh, Kroger and Kohl's

How it works: Store gift cards are purchased by the CGTBB for 95% of the face value, which they offer for sale at **face value** to band supporters, friends and family members. The 5% profit from the sale of these gift cards is divided between the Band Booster's general account (2.5%) and the earning student's escrow account (2.5%). On special occasions (such as band trips), the full 5% may be applied to the student's escrow account.

Gift cards are available for purchase in the band office, from Mrs. Manning or from Linda Simon. You may purchase gift cards at every Band Booster meeting and at most band-related functions. The cards come in denominations of \$20 and \$100 (Marsh), and \$25 and \$100 (Kohl's, Meijer). Kroger cards are \$50 and are renewable at the store. You can renew the card by cash, check, credit or debit card. Friends, family and businesses can purchase them as well. They are used just like cash to pay for groceries, gas and other purchases at each of the stores. You can even use the Kohl's gift cards to make payments at the store on your existing Kohl's charge account.

There is NO COST involved in this program. You buy \$20 worth of gift cards and you get \$20 to spend. Please make checks payable to: **CGTBB** (*Center Grove Trojan Band Boosters*) and note on the memo line of your check your student's name and brief description of the purchase.

OPTIONAL PURCHASES

SHOW SHIRTS

During the marching season a special T- shirt is designed for the show the students are performing. The design is available in adult sizes of regular T-shirts, long-sleeved T-shirts, regular sweatshirts and hooded sweatshirts. They are sold on a pre-paid order basis once during the season. The order form will be available in the Music Office and on www.trojanband.com as soon as the shirt is designed and the price determined. This is a totally voluntary purchase. Many parents like to wear the show shirts to the contests.

There are many items and things that come up during the year that you may wish to purchase. Some of them include (cost estimated):

Section t-shirt or sweatshirt	\$10-20	(Students choose)
Photo buttons	\$4	(Boosters take photos)
Full Band, Section, and/or Individual photos	\$15 and up	(Bateman Photo)
Picture CD	\$7	(Boosters take photos all season and compile)
BOA Videos	\$35 and up	(Mr. Video, variety of options)
CG Marching Band Yard Sign	\$20-25	(Booster Spirit Sales)

Items sold by the CGTBB may be paid for with escrow money with a positive balance.

CGTBB Spirit Sales offer many CG items throughout the year at football games, booster meetings, and Cavalcade.

LETTER JACKETS

Students are eligible to purchase jackets after completing three semesters, or seasons, in the instrumental program. The jacket is a red wool athletic jacket (girls jacket has a hood) with chevrons, numerals and a block "CG" for marchers. The jackets are fitted and ordered before spring break and are presented before the end of the school year.

CENTER GROVE TROJAN BAND BOOSTERS

The Center Grove Trojan Band Boosters (CGTBB) organization is one of the most active parent organizations in the country. Our organization is truly committed to helping every child succeed and have the financial and emotional support needed to participate in the activity. One of the major benefits of your child's participation in marching band and color guard is the involvement that you and your family will have in the organization. Our parents routinely express the thrill of working with other parents to support the students in the group. You get to know the kids your children associate with and their parents as well. The Trojan Band Boosters meet once per month to discuss upcoming events, activities and to hear the Band Directors' update on the various programs. **The Trojan Band Boosters typically meet the 2nd Tuesday of every month at 7:30 in the H.S. band room. Check www.trojanband.com for the next scheduled meeting.**

Band booster activities are a great way to support the Concert Bands, Jazz Bands, Pep Band, Marching Band, Winter Guard and Indoor Percussion. These programs provide wonderful opportunities for both you and your child. To be as successful as we are requires a great deal of both physical and financial support. Throughout the year there are many opportunities for you to be involved with the band program. Listed below are some of the volunteer opportunities and the Booster contact information. Please call the appropriate officer or chairperson if something is of interest to you. It is really true that you will get back much more than what you put in, especially getting to spend quality time with your child!

CENTER GROVE TROJAN BAND BOOSTERS EXECUTIVE BOARD 2011-2012

President	Terry Motsenbocker	889-0412	cgterrymots@gmail.com
Vice President/CFO	Nancy Bonson	889-7614	mamabonson@gmail.com
Internal Operations Chair	Larry Baysinger	535-0195	baysing_larry@comcast.net
Internal Events Chair	Keith Hauser	888-7814	5Hausers@sbcglobal.net
Contest Coordinator	Shalon McCart		msmccartcgtbb@gmail.com
Communications Chair	Tracey Woolsey	889-7497	tracey13@gmail.com
Recording Secretary	TBD		
Treasurer	John Simon	422-1815	band.dad@comcast.net

CGTBB Organizational Structure:

President: Oversees and coordinates all aspects of the booster organization.

Vice-President/CFO:

Provides overall financial oversight, both short term and long term. Prepares himself/herself to assume the President's role. Oversees: Fundraising, Student Accounts, Treasurer, Long Term Endowments, Purchasing and Inventory Control

Internal Operations Officer:

Oversees internal operations: Box Moms, Pit Dads, Equipment, Chaperones, Medical, Chuckwagon and Concessions

Internal Events Officer:

Oversees all internal events: Band Camp, State Finals Pep Rally, State Finals Party, Marching Band Fall Banquet, Dinner with Jazz, Honors Recital, Spring Band Cabaret
Volunteers are needed to help with these special events.

Contest Coordinator:

Coordinates all contests that are hosted by the CGTBB: Cavalcade of Champions, ISSMA Regional Marching Band Contest, Indiana High School Color Guard Association (IHSCGA) State Prelims, IHSCGA State Finals.

Contests are a major fundraiser for us. To host these prestigious events takes many volunteers.

Communications Officer:

Assures adequate internal communication and oversees external communications: Advertising and Publicity, Historian/Video Documentary, Website, Calling Tree, Photography, Corresponding Secretary, Calendar and Newsletter.

Committee Descriptions:

Uniform Crew: Assist with uniform fitting and altering. Usually there are 2-4 box moms per uniform box who help band members dress and undress at each performance and also wash uniforms, gauntlets and gloves after each performance.

Pit Crew: Pit dads are our equipment crew. They build and maintain props, load and unload instruments and equipment at all performances and handle parking for the contests sponsored by CGTBB.

Chaperones: Chaperones are parents with a participating student in the program. Chaperones are needed on every bus for all contests and trips.

Medical: Nurses and/or other trained medical people are needed to travel with the band to contests.

Chuckwagon: The Chuckwagon crew consist of many parent volunteers who prepare and serve the band members meals and snacks throughout the marching season.

Concessions: This is one of our biggest money makers that goes on **ALL YEAR**. The Band Boosters have a contract with the school to run concessions for all of the high school sporting events including Varsity Football, JV and Freshman Football, Volleyball, Lacrosse, all boys and girls Basketball, Gymnastics, Wrestling and Track. We also open the Hall of Excellence Concession stand after school each day. This requires many volunteers throughout the year.

The aforementioned positions require a Center Grove Community School Corporation background check prior to the start of the season. These forms are available from the music office or on www.trojanband.com. The cost of the background check is covered by the school corporation.

HOW DO I FIND OUT WHAT IS GOING ON?

www.trojanband.com is the official band website for the Center Grove Trojan Band Boosters. Bookmark this web page to your favorites! Be sure to subscribe to our newsletter by entering your current email address at the bottom left hand side of the menu on the main page.

Parent Preview Night is Thursday, June 9 at 7:00-8:30pm in the H.S. Cafeteria (followed by a run-through performance of skills learned from 8:30-9:00pm)

Come and meet other band parents at our Parent Preview Night. Officers and chairpersons for various committees will be available to explain the functions of their committees. It is a great time to ask questions about anything you want to know about marching band. After the meeting the winds, percussion, and guard will be demonstrating the work they have done in the first couple weeks of practice, including the first portion of the music. Bring your check book with you as we will have spirit wear available for purchase!

Center Grove Trojan Band Booster meetings are typically held on the second Tuesday of every month at 7:30pm in the H.S. Band Room. All parents are invited and encouraged to attend. A great deal of information is given at each meeting regarding schedules, fundraisers, upcoming events, volunteer needs, director's updates on the program, etc. The best way for you to stay informed is to attend the Booster meetings. **Check www.trojanband.com for the next scheduled meeting.**

Email List:

We will be collecting all student and parent emails to compile a helpful informational email list. You will receive updates from directors regarding the progress from the various performing groups within the organization, upcoming events, new information, and ways you can get involved in the band program.

Other Important Websites:

These websites are a valuable resource for information for band, guard, and percussion.

Indiana State School Music Association	www.issma.net
Bands of America (Music for All)	www.musicforall.org
Indiana Percussion Association	www.indianapercussion.org
Indiana High School Color Guard Assoc.	www.ihscga.org
Indiana Marching	www.indianamarching.com
Winter Guard International	www.wgi.org

Statement Regarding Posting to Discussion Forums

Several of the above listed web sites have discussion forums which serve as a forum for rational and intellectual discussion regarding the Marching Band Activity, Winter Guard and Indoor Percussion and other related mediums. Please remember that you are representing Center Grove Trojan Band Boosters and your comments should always be respectful of others and their organizations and/or affiliations.

CGTBB Scholarship Program Guidelines

Objective of the Program: To provide funding to CGHS students who wish to participate in the CGHS band program but cannot afford to pay all or a portion of the fees or cannot meet the payment schedule.

Rules for Participation:

1. The student or the parent/guardian must demonstrate financial need to Mr. Schuessler.
2. Two years of W-2's or tax returns are required.
3. The student must show merit by maintaining good attendance, a band grade of C- or better and positive support for the band program.
4. The student or the parent/guardian must return the completed attached form by the appropriate due date.
5. The student or the parent/guardian must participate in fundraisers to help offset the cost of the scholarship program.
6. Any credits left in the student's escrow account on May 1 will be transferred to the general scholarship fund to replenish the fund
7. Fees covered by this program include: marching band fees, indoor percussion and winter guard fees, as well as a significant band trip when applicable
8. Fees not covered by this program include; local field trips (Pacers game, DCI, etc), instrument, music, supplies, repair and accessories, letter jacket.
9. Fees for any prior band activity must be paid before the student can participate in the following session.
10. A separate form must be submitted for each student in a multi-student family.
11. The amount of assistance requested might not be the amount awarded, based on needs and availability.

Assistance Evaluation Criteria:

1. Scholarship awards will be prioritized on financial need and merit as determined by the band director.
2. Scholarship awards will be prioritized to cover marching band fees first, winter guard and indoor percussion fees second, and lastly the band trip when applicable.
3. All scholarship applications will be evaluated before the initial fee payment is due with appropriate notification given so that the first payment can be made.
4. Denial of a request for a specific program does not disqualify the student from applying for another program or for another school year.

Assistance Options:

1. Reduced fees for marching band, indoor percussion or winter guard.
2. Monthly payment schedule for the fees
3. Both 1 and 2

Center Grove Band Parent's Financial Assistance Form

The **Center Grove Trojan Band Booster** organization offers financial assistance to a few members in financial need each year. This assistance pays up to 50% of the fees. Each applicant must participate in all fundraising activities. Each child participating in marching band, indoor percussion and color guard is eligible for the financial assistance. However, any student participating in more than one of these activities will receive help for only one activity.

MAIL TO: Center Grove Trojan Band Boosters, Inc.
Attn: Kevin Schuessler
P.O.Box 1161
Greenwood, Indiana 46142

This is a private and confidential process. Only select Board Members and the Director of Bands know names/amounts of students requesting and receiving financial assistance.

STUDENT'S NAME: _____

PARENT/GUARDIAN: _____

ADDRESS: _____ PHONE: _____

_____ EMAIL: _____

FAMILY INCOME: PARENT 1: _____

PARENT 2: _____

OTHER: _____ TOTAL: _____

NUMBER IN FAMILY DEPENDENT ON THIS SALARY: _____

Please attach a brief description/basis of your need, with the percentage you are requesting the Board to consider. Two years of W-2's or tax returns are required.

Please remember that the amount requested may not necessarily be the percentage that is awarded. There are many considerations given to the assistance and need is extremely important so, please be specific and complete in your attachment.

APPLICATIONS ARE DUE BY Thursday, June 2, 2011

Applicants will receive replies by Monday, June 6th in order to make the first payment of \$250.00 (non-refundable) due on Wednesday, June 8th.

Volunteer Registration

Activities below are used to support the Marching Band, Concert Bands, Jazz Bands, Pep Band, Winter Guard and Indoor Percussion programs. These activities are required to keep these programs efficient and affordable for every student and to provide your child with the exceptional opportunities to develop character, leadership and a musical education.

You will be contacted by the area coordinator to confirm your participation and provide more details.

Thank you for your participation as a band booster.

Student Name: _____

Parent Name:	Mother/Guardian	Father/ Guardian
	_____	_____

Phone Number:	_____	_____
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Email Address:	_____	_____
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Volunteer Opportunities

Please check any/all volunteer opportunities where you can help.

	Mother/Guardian	Father/Guardian
Car Wash (Saturday, June 11 th)	_____	_____
Spirit Wear (throughout the year)	_____	_____
Picture taking (throughout the year)	_____	_____
Selling Ads for Programs (throughout the year)	_____	_____
Band Camp (June 25-Aug 11 – Serving at CGHS)	_____	_____
Pit Crew (Pit Dads – Prop building, equipment loading)	_____	_____
Uniform Crew (Box Moms – washing, sewing, dressing)	_____	_____
Chuckwagon Crew (Food Prep & Serving)	_____	_____
Chaperone Crew (Riding on School Buses to performances)	_____	_____
Cavalcade Invitational Contest (Saturday, Oct 8 th - CGHS)	_____	_____
ISSMA Regional Contest (Saturday, Oct 15 th -CGHS)	_____	_____
Fall Banquet (Setup, Decorating & Serving)	_____	_____
Spring Concert (Setup)	_____	_____
Jazz A-LA-Mode setup (Late March - Setup & Serving)	_____	_____
IHSCGA Divisional Finals Contest (Mid March - CGHS)	_____	_____
IHSCGA State Finals Contest (Late March - CGHS)	_____	_____
After School Concessions (throughout the year)	_____	_____
Football Game Concessions (Fall)	_____	_____
Boys/Girls Basketball Games (Winter)	_____	_____
Volleyball Game Concessions (Winter)	_____	_____
Gymnastics Concessions (Winter)	_____	_____
Wrestling Concessions (Winter)	_____	_____
Track Concessions (Spring)	_____	_____
Lacrosse Concessions (Spring)	_____	_____

**CENTER GROVE TROJAN BAND BOOSTERS
STUDENT AND PARENT HANDBOOK
2011**

STUDENT NAME: _____ GRADUATION YEAR _____

PARENT (S) NAME _____

I HAVE READ ALL INFORMATION CONCERNING BAND CAMP, PRACTICE DATES, PERFORMANCE DATES, ATTENDANCE, UNIFORMS, INSTRUMENTS, FINANCIAL OBLIGATIONS AND DEPARTMENT RULES. I UNDERSTAND AND ACCEPT THE RESPONSIBILITIES ASSOCIATED WITH BEING A MEMBER OF THE CENTER GROVE TROJAN BAND PROGRAM. I UNDERSTAND THAT THERE IS A RISK OF ACCIDENT OR INJURY POSSIBLE AT PRACTICES AND PERFORMANCES. I UNDERSTAND THAT ALL FEES MUST BE PAID WITHIN THE PUBLISHED PAYMENT SCHEDULE. NO STUDENT WILL BE ALLOWED TO GO INTO ANOTHER EXTRA CURRICULAR BAND PROGRAM UNLESS THE PREVIOUS FEES ARE PAID FOR.

STUDENT SIGNATURE: _____

PARENT SIGNATURE: _____

DATE: _____

PARENT EMAIL ADDRESSES: _____

Please print neatly!!!

PLEASE RETURN THIS AND ALL FORMS LOCATED IN THE BACK OF THIS HANDBOOK ACCORDING TO THE DATES LISTED ON EACH FORM

THIS FORM MUST BE RETURNED ON OR PRIOR TO WEDNESDAY, JUNE 8, 2011

**PLEASE MAKE CHECKS PAYABLE TO:
“CENTER GROVE TROJAN BAND BOOSTERS” or “CGTBB”**

FORMS SHOULD BE RETURNED TO THE MUSIC OFFICE DROP BOX